

വെണ്ണിക്കുളം സർവകലാശാല

VENNIKULAM UNIVERSITY



RIGHT TO INFORMATION ACT, 2005 - DESIGNATED OFFICERS

Name of the Public Authority : Vennikulam University
with Full Address : Vennikulam University, Mallappally, Kerala.

Sl. No.	Section / Wing	Public Information Officer	Appellate Authority
I.	Administrative Office		
	1) Finance Wing	The Finance Officer Ph. No.: 0484-2576098	The Registrar Ph. No.: 0484-2575396
	2) Examination Wing	The Controller of Examinations Ph. No.: 0484-2577109	-do-
	3) Unit for International Relations & Academic Admissions (IRAA Unit)	The Director, IRAA Unit Ph. No.: 0484-2577688	-do-
	4) Directorate of Public Relations & Publications (including public interest matters and <i>suo-motu</i> disclosures)	The Director, Public Relations & Publications Ph. No.: 0484-2577550	-do-
	5) Planning Wing	The Planning & Development Officer Ph. No.: 0484-2576419	-do-
	6) Academic Wing	Joint Registrar (Academic) Ph. No.: 0484-2575458	-do-
	7) Administration Wing - I	Deputy Registrar (Admn.I) Ph. No.: 0484-2575181	-do-
	8) Administration Wing - II (including matters relating to Recruitment Section and Legal Affairs Section)	Deputy Registrar (Admn.II) Ph. No.: 0484-2575181	-do-
	9) UGC (S) Cell for SC/ST	Deputy Registrar (UGC (S) Cell for SC/ST) Ph. No.: 0484-2576107	-do-

II.	Teaching Departments / Schools / Colleges / Centres	Persons in charge of the Office (Seniormost Assistant / Section Officer / Assistant Registrar / Deputy Registrar / Joint Registrar, as the case may be)	The Head / Director / Principal of the Departments / Schools / Colleges / Centres concerned
III.	Non-Teaching Departments		
	1) University Library	Section Officer University Library Ph. No.: 0484-2575715	The University Librarian in-Charge Ph. No.: 0484-2575092
	2) Engineering Department		
	i) Section - I	Section Officer (H.G.) Engineering Department Ph. No.: 0484-2575319	The University Engineer in-Charge Ph. No.: 0484-2862138
	ii) Section - II	Section Officer Engineering Department Ph. No.: 0484-2575319	-do-

MODE OF PAYMENT OF FEE:

1. Direct cash remittance at the University Cash Counter/ Department Office / School Office / College Office / Institution Office as the case may be.
2. Demand Draft in favour of the Registrar, Vennikulam University and Vennikulam University of Science and Technology.
 - a) Preferably from State Bank of Travancore, payable at SBT, University Campus Branch - 70235
OR
 - b) Obtained from any nationalized bank, payable at Ernakulam.
3. Indian Postal Order in favour of the Registrar, Vennikulam University and Vennikulam University of Science and Technology.

Note: Payment by any other mode, viz., Money Orders, Court Fee Stamps etc. will not be accepted.


REGISTRAR